

## Grounds Maintenance Aide, Full Time

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### Who We Are

For over 100 years, The Elliott Community has had the privilege of providing care to citizens of Guelph and surrounding area. The Elliott offers resident-centered living choices for every stage of life, including independent living, retirement living and long term care. As a not for profit, charitable organization, we are dedicated to providing the highest quality of life for our residents in a caring and inclusive home-like community.

### The Opportunity

Reporting to the Maintenance Supervisor, the Grounds Maintenance Aide is responsible for maintaining the outdoor grounds and assisting with general building maintenance to support a safe, clean, comfortable, and welcoming environment for residents, visitors, volunteers, and staff. This role performs seasonal grounds-keeping, light maintenance duties, waste management, and general property upkeep while ensuring all work is completed safely and efficiently.

### Responsibilities and Duties

- Perform spring and fall property cleanups, including garden beds, walkways, parking lots, and landscaped areas.
- Cut grass, trim edges, prune shrubs, and maintain landscaped areas on a regular schedule.
- Complete lawn aeration, fertilizing, and related seasonal turf care as required.
- Keep exterior building areas clean, safe, and well maintained.
- Sweep parking lots and maintain painted parking and safety lines on curbs, steps, and walkways.
- Assist with upkeep and repairs of sidewalks, parking areas, and other exterior surfaces.
- Set up, maintain, and store seasonal outdoor furniture and decorations.
- Perform light interior maintenance duties including painting, replacing ceiling tiles, changing light bulbs, and minor repairs.
- Conduct regular inspections to ensure lighting and exterior fixtures are functioning properly.
- Maintain cleanliness and sanitation of garbage rooms and bins.
- During winter months, this position is responsible for snow clearing, ice management and equipment operation and maintenance. This includes clearing snow and ice from sidewalks, entryways and parking lots to ensure safety and accessibility.
- Safely operate outdoor maintenance equipment, tools, and machinery and report issues requiring specialized or professional repair services.
- Support special projects and respond to maintenance-related emergencies as required.

### The Ideal Candidate

- Experience operating grounds maintenance equipment and power tools safely and effectively and mechanically inclined with basic troubleshooting and repair abilities.
- Ability to work independently and collaboratively within a team environment.
- Strong attention to detail and commitment to maintaining a safe and attractive property.
- Ability to recognize when outside professional services are required.
- Previous grounds-keeping, maintenance, or property care experience is considered an asset.
- Comfortable and able to interact with residents and ensure a positive experience during interactions.
- Vulnerable Sector Search Criminal Record check.
- Must maintain an up to date immunization record including COVID-19 vaccination series, annual influenza and TB screening.
- Valid Driver's License.

### What We Offer

- This is a permanent full time opportunity.
- A competitive compensation package with participation in the OMERS pension plan and extended health and dental benefits for qualifying staff.
- A flexible work environment and an opportunity to collaborate with goal oriented professionals and make meaningful contributions in the lives of our residents.

### Hours

Full Time; 75 hours bi-weekly. Scheduled daytime hours with flexibility required for emergencies and inclement weather events. Includes rotating on-call and weekends.

### How to Apply

If you thrive in a value based, performance driven environment and enjoy a challenge, please send your resume to [humanresources@elliottcommunity.org](mailto:humanresources@elliottcommunity.org)

The Elliott Community is an equal opportunity employer that values diversity in the workplace. We are committed to building a diverse and inclusive workforce that reflects the diversity of the community we serve. We welcome and celebrate the valuable differences among each of us and accept applications from all qualified persons.



We are happy to accommodate any individual needs in keeping with the Ontario Human Rights Code and the Accessibility for Ontarians with Disabilities Act. If you require an accommodation in order to participate in the hiring process, please contact us to make your needs known in advance (In compliance with AODA, 2006, Integrated Accessibility Standards 2011, Employment Standards). If you require assistance in completing a job application due to a disability please contact Human Resources directly. Information collected during this process will be used for recruitment purposes only.

As a health care institution, our highest priority is the safety of residents, staff and families. As a result, we are adopting all prevention measures to ensure the safety of our residents, staff and families. Vaccines are a proven, safe and powerful weapon in our battle against COVID-19. Now that vaccines are widely available and recognizing that our staff are already vaccinated against influenza and Covid-19, vaccination will be an enduring condition of employment for all new hires, except when impossible due to legitimate, established exceptions. Covid-19 vaccination status must be consistent with the prevailing definition provided by The Ministry of Health and LTC: a person who has received all recommended COVID-19 vaccine doses, including any booster dose(s) when eligible.